



New Employee Application

Today's Date _____

Start Date _____

First name _____

Last name _____

Home Phone _____

Work Phone _____

Cell Phone _____

Emergency Phone _____

Email _____

Professional Membership

USAG Prof. # _____

Expiration Date _____

Other Certifications

Expiration Date

Safety Certification _____

CPR Certification _____

First Aid Certified _____

CHSAA Certified _____

NCAA Certified _____

Street Address _____

City _____

State _____

Zip _____

Work times

How many hours do you want to work? _____

When do you want to start working? _____

Put an "X" in the boxes below to indicate the times that you can work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings (between 8:30-12:00)							
Afternoons (between 12:00-3:00)							
Evenings (between 3:00-9:00)							

List any specific times that work with your schedule: _____

Salary Expectation? _____

Will you be available for training? _____

Please list previous teaching experience with references: _____

What level of classes do you want to teach? _____

Education

	Circle number of years completed	Did you graduate?	Course study, majors or degrees
Name & location of High School:	1 2 3 4	Yes No	
Name & location of College	1 2 3 4	Yes No	
Describe any apprenticeships or other specialized training:			
Describe any honors you have received:			
Describe any additional information which you feel may be helpful to us in considering your application:			

Employment Experience

start with our present or most recent job

1. Employer name, address & phone no:	Date started job:	Starting wage/salary:	
	Date ended job:		
Describe the type of work you did and any job responsibilities you had:			
2. Employer name, address & phone no:	Date started job:	Starting wage/salary:	
	Date ended job:		
Describe the type of work you did and any job responsibilities you had:			
3. Employer name, address & phone no:	Date started job:	Starting wage/salary:	
	Date ended job:		
Describe the type of work you did and any job responsibilities you had:			

References

Name	Address	Phone	How acquainted & how long?